



Staff Accountant II

Coal Country Community Health Center is currently seeking a full time Staff Accountant to join our team. Responsibilities will include but are not limited to: handle grant accounting functions; financial reporting and regulatory reporting; Form 990 tax reporting; prepaid expense, lease, long-term debt and fixed asset accounting functions; review and approve AP invoices; and assist other positions as needed on payroll, AP and accounting close functions.

Position requires the equivalent of a Bachelor's degree in Accounting either in knowledge and/or experience. Position also requires computer proficiency, especially Microsoft Excel. Preferred experience include: health care industry accounting experience, and Microsoft GP software experience.

To apply please send company application and letter of application to Coal Country Community Health Center, Attn: Human Resources, 1312 Hwy 49 N, Beulah, ND 58523. Company application may be downloaded off Coal Country Community Health Center's website at www.coalcountryhealth.com.