



Billing & Provider Enrollment Specialist

Coal Country Community Health Center has an opening for a full time Billing & Provider Enrollment Specialist to join our growing team. The Billing & Provider Enrollment Specialist will create Good Faith Estimates for uninsured patients prior to their visit(s) and maintain and complete the provider enrollment process for insurance credentialing. The Billing & Provider Enrollment Specialist will assist billing staff with additional billing functions as time allows.

Position requires a high school diploma equivalent; attention to detail and excellent oral and written communication skills; excellent computer skills; knowledge in medical terminology; knowledge of CPT/ICD-10-CM Coding, preferred.

Apply online at www.coalcountryhealth.com or send a completed company application to Coal Country Community Health Center, Attn. Human Resources, 1312 Hwy 49 N., Beulah, ND, 58523.