



Phlebotomist

Coal Country Community Health Center has an opportunity for a Full Time Phlebotomist working from its Beulah Clinic. Primary responsible include but not limited to:

- Performs venipuncture and skin punctures according to acceptable Phlebotomy practices.
- Collects nasal, pharyngeal, throat, wound, urine, stool cultures and other miscellaneous sources.
- Prepares send-out labs for transit according to regulations.
- Performs ND Board of Laboratory Practice approved waived testing after showing competency.
- Follows safety procedures and standards for the operation and maintenance of the laboratory. Performs daily cleaning of laboratory counters.
- Maintains necessary records as required.
- Prepares assigned work area for receiving patients. Ensures that proper supplies are on hand for the procedures being performed.
- Accurately completes Encounter Form of Order Entry/Clinical Management System with correct diagnostic codes for billing. Understands and practices the importance of medical necessity and obtains Advance Beneficiary notices from patients when appropriate.
- Performs proper procedures for filing of lab reports.

Apply online at www.coalcountryhealth.com or send a completed company application and letter of application to Coal Country Community Health Center, Attn. Human Resources, 1312 Highway 49 N, Beulah, ND 58523.